

Approved Jan. 30, 2018

**Town Meeting Coordinating Committee
Minutes for October 2, 2017, 3:00 – 5:00 PM
Jones Library, Amherst Room**

Present: Peggy Roberts, Alan Powell, Barbara Ford, Chris Riddle, Patricia Holland, Jacqueline Maidana

Absent: Mary Streeter

Visitor: Janet McGowan from Subcommittee

Peggy Roberts called the meeting to order at 3:10 PM.

1. **Public Comment:** Janet McGowan said the TMCC website is confusing.
2. **Update of Subcommittee Work:** Chris reported that the Subcommittee has submitted an article to the upcoming fall TM to establish a Town Meeting Advisory Committee. Peggy said the town counsel suggested some minor changes. We discussed what groups would approve members to the new committee and decided approval would be made by the committee's members, TMCC, and the Moderator. Chris informed Debra Puppel in Town Hall of that decision.
3. **Planning of Warrant Review:** Chris, Andra Rose, and Pat will explain the articles they have submitted. Jacquie will call Henry Lappen of the Shade Tree Committee to ask him to explain his article on trees. Since there are only 18 articles to discuss there will plenty of time for questions. Jacquie will manage the microphone and Pat will hand out papers and evaluation forms.
4. **Preparation for Town Meeting:** We decided no bus tour is needed. We discussed creating a video to be broadcast but decided that was not needed either.
5. **Listserv and Google Activity:** We clarified the current ways the public can contact TM members: *A. TMCC Listserv:* Allows TM members to get emails about TM events, the motion sheet, etc. *B. Town Meeting Discussion Group:* Two-way discussion of TM by TM members that can be viewed by the public. *C. Public Contact List:* For the public to email their TM representatives.
6. **Topics Not Anticipated 48 Hours Before Meeting:** We decided to hold a Zoning Forum and left a phone message for Chris Brestrup that we would like to do that on either Oct. 18th or 25th. We would have to ask the Town Manager to request Amherst Media televise the meeting. We also talked about discussing childcare expenses for TM members with the Town Manager as well as expense reimbursements for the SPP subcommittee.
7. **Approval of Minutes:** No minutes available to approve.

The meeting adjourned at 5:15 PM.

Minutes submitted by Patricia Holland, Clerk

Documents Distributed:

Agenda

Email from Debra Puppel to Mary Streeter, 9/27/17, on dependent care expenses

Draft of article from the Planning Board on Zoning for a Recreational Marijuana Retailer
List of due dates and meetings for Fall Town Meeting